



Certificate of Identity - Checklist for Individual Applications:

Date Received:	
Name:	
Documents	Explanatory Notes
Completed Application form	<ul style="list-style-type: none"> *Check that all relevant areas indicated is completed *Check left hand thumb print and dates (bottom of page 1) *Check signatures in all relevant areas are complete *Justice of Peace is to witness & stamp section No. 22 of application form (Justice of Peace does not need to know applicant; Justice of Peace can write zero (0) years)
Police Report Number	*Evidence that incident has been reported
Passport bio-data page	*Copy of passport bio-data page
2 Passport size photos	*x2 passport size photos. Stamp and signature to match witness section No.22 on application form
Statutory Declaration (SD) form	*Statutory declaration form explaining the event leading to the lost or stolen passport, to be reported to the Police and the Incident Reference Number is to be included in the SD Form
Birth Certificate (original will not be returned)	*Copy of Birth Certificate
Provide current copy of applicant's UK immigration status	*Biometric Residence Card, Copy of ILR/ILE or relevant visa
Express Envelope	*Provide a return express envelope (indicate your mailing address on envelope)
Fee:	Refer to the schedule of fees
<p align="center">For further clarification please contact Consular section at the Fiji High Commission on mail@fijihighcommission.org.uk</p>	

FOR OFFICIAL USE ONLY:

Date Received:
Revenue Receipt No:
Comment:
Signature: